

060002-1 DD/A Registry 78-3485/3
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25 SEP 1978

Executive Registry 78-6328/2
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MEMORANDUM FOR: Director of Central Intelligence  
VIA: Deputy Director of Central Intelligence  
FROM: John F. Blake  
Deputy Director for Administration  
SUBJECT: Numbered Intelligence Reports  
REFERENCE: Memo for DDA from DCI dtd 15 Sep 78, same subject  
(ER 78-6328/1)

SA OCT 1978  
DD/A Registry  
File REPORTS

1. Pursuing the question of unnumbered copies of reports a bit further, guided by your question in your memorandum of 15 September, I have learned that Printing and Photography Division (P&PD), in its continuing effort to be responsive to requesters' desires and needs, has provided on request unnumbered copies of serially numbered reports. Usually only a few copies are provided and, I repeat, they are provided only to the customer at his request. A sampling of NFAC customers suggests that these unnumbered copies are used to meet unanticipated requirements for supplemental distribution or, on occasion, for sanitized versions of the numbered report.

2. Control of such unnumbered copies would, of course, be the responsibility of the customer, and those we talked to assured us that control is maintained.

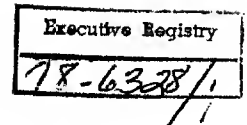
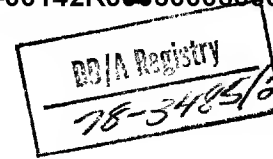
3. The practice disturbs me, as I believe it must disturb you, and I have directed P&PD, effective immediately, to cease providing this service and henceforward to provide customers of serially numbered reports only with appropriately numbered copies.

*Good*

[Redacted Signature Box]

John F. Blake

STATINTL



15 September 1978

MEMORANDUM FOR: Deputy Director for Administration  
FROM: Director of Central Intelligence  
SUBJECT: Numbered Intelligence Reports  
REFERENCE: Memo for DDA from D/Security, dtd 11 Sep 78,  
Same Subject

STATINTL

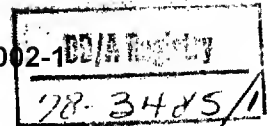
I think the question of [redacted] numbered and unnumbered reports has been slightly misinterpreted. It was my understanding that David was talking about the report which he wrote and which was a serially numbered report. What he told us, I believe, was that he had obtained an unnumbered copy of that report. My question is how does our printing office allow there to be unnumbered copies of a serially numbered report. I would have thought and hoped that the numbering went on automatically as they went through the presses and that certainly the printing establishment should not allow unnumbered copies to be delivered back even to the originator.

STATINTL  
STANSFIELD TURNER

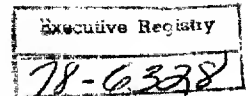
cc: Director of Security



**SECRET**



1 1 SEP 1978



MEMORANDUM FOR: Deputy Director for Administration  
 FROM: Robert W. Gambino  
 Director of Security  
 SUBJECT: Numbered Intelligence Reports (U)

1. (U) Action Requested: None; for information only.

2. (S) Background: In response to your request of 5 September 1978 (DDA 78-3485), inquiries were conducted to determine National Foreign Assessment Center (NFAC) policy with respect to numbering intelligence reports. [redacted]

25X1A

25X1A

[redacted], Chief/Publications and Presentation Group/NFAC, advised that all NFAC finished intelligence publications are assigned NFAC report numbers and all classified publications have copy numbers. SC (Special Compartment)--Agency designation for Special Intelligence documents--or TCS (TALENT Control System) numbers are assigned to all compartmented publications and appear on the cover of all compartmented publications. In the past not every page in such publications had SC or TCS numbers, but in recent months it has been NFAC policy to put SC or TCS numbers on all pages as well as on covers.

25X1A



Robert W. Gambino

25X1A



IS NOT AWARE  
 OF ANY UNNUMBERED NFAC  
 REPORTS. HE RECALLS ONLY  
 ONE ITEM WHICH WAS ISSUED  
 WITHOUT ATTRIBUTION AND  
 THEREFORE HAD NO  
 NUMBER.

**SECRET**

E2 IMPDET  
 CL BY 063344  
 06 8 2444/A

KRR

DDA Registry  
File Reports

DDA 78-3485

5 September 1978

MEMORANDUM FOR: Director of Security

FROM: John F. Blake  
Deputy Director for Administration

SUBJECT: Numbered Intelligence Reports

STATINTL

1. In a session recently held by senior officers with [redacted], he made reference to certain NFAC reports which are serially numbered and other reports which are unnumbered.

2. The Director has raised the question as to what are the conditions when reports are either numbered or unnumbered. Would you please look into this matter and render me a report?

/s/ John F. Blake  
John F. Blake

Distribution:

Orig - D/Sec  
1 - DDNFA  
1 - DDA Subj  
1 - DDA Chrono  
1 - JFB Chrono  
DDA:JFBBlake:kmg (5 Sep 78)

DDA Registry  
File Reports

DD/A Registry  
78-3485/B

MEMORANDUM FOR: Director of Central Intelligence 25 SEP 1978  
VIA: Deputy Director of Central Intelligence  
FROM: John F. Blake  
Deputy Director for Administration  
SUBJECT: Numbered Intelligence Reports  
REFERENCE: Memo for DDA from DCI dtd 15 Sep 78, same subject  
(ER 78-6328/1)

1. Pursuing the question of unnumbered copies of reports a bit further, guided by your question in your memorandum of 15 September, I have learned that Printing and Photography Division (P&PD), in its continuing effort to be responsive to requesters' desires and needs, has provided on request unnumbered copies of serially numbered reports. Usually only a few copies are provided and, I repeat, they are provided only to the customer at his request. A sampling of NFAC customers suggests that these unnumbered copies are used to meet unanticipated requirements for supplemental distribution or, on occasion, for sanitized versions of the numbered report.

2. Control of such unnumbered copies would, of course, be the responsibility of the customer, and those we talked to assured us that control is maintained.

3. The practice disturbs me, as I believe it must disturb you, and I have directed P&PD, effective immediately, to cease providing this service and henceforward to provide customers of serially numbered reports only with appropriately numbered copies.

*John F. Blake*

John F. Blake

Distribution:

Original - Addressee

- 1 - DCI
- 1 - DDCI
- 1 - ER
- 1 - DDNFA
- 1 - C/P&PD (via D/OL) w/background
- 1 - D/OS

- 1 - DDA Chrono
- 1 - AI Chrono

21 September 1978

Memo for the Record:

SUBJECT: Control/Distribution of Unnumbered Copies

STATINTL

STATINTL

1. The undersigned talked to [ ] (NIO) and Dick [ ] (PPG) concerning the use and control of unnumbered copies for their respective publications. Both requesters had similar reasons for requesting extra copies (Usually 1 or 2, sometimes up to 10).

2. The primary reason for requesting unnumbered copies is to have material available in the event of increased executive interest. There are also occasions when the official distribution (internal and external) may be increased for new customers. On occasions, there are requirements to sanitize a document for Cabinet level distribution and this would necessitate the use of an unnumbered copy.

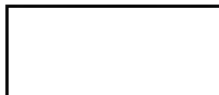
3. In all cases, the copy is released with a control number. In the case of an add-on, the document takes the next available number. When protocol is involved, the document is given a low number and the publication with that number is relisted with an A, B, C, etc.

4. For general information-

- a.) Advance/Check copies are unnumbered
- b.) Dylux copies are unnumbered
- c.) FIP copies are numbered "0"

*(There are pubs that are micro filmed for OCR)*

*all destroyed after temporary use! (I hope!)*



STATINTL

*P.S. Both contacts indicated that they are "getting" away from unnumbered copies. Impact would supposedly be minimal!*

BACKGROUND  
to DDA 78-3485/3

STATINTL

Approved For Release 2003/03/28 : CIA-RDP81-00142R000600060002-1

Next 2 Page(s) In Document Exempt

Approved For Release 2003/03/28 : CIA-RDP81-00142R000600060002-1